



Private Swim, Tennis
and Recreation Club

Zena Recreation Park
PO Box 688
Woodstock NY 12498
zenarec.com

VOLUNTEER HOURS TRACKING FORM

Mail the COMPLETED form to: **Zena Recreation Park, Inc. PO Box 688, Woodstock NY 12498**

Member Name(s) (be sure to include **ALL** surnames on your form for proper credit and **PRINT** legibly). **Hours will not be credited without board member signature. Completed forms with Payment due October 1st..... Late fee of \$25 added per month after November 1st.**

NAME _____ Telephone Number _____

Address _____

Date	DESCRIPTION OF JOBS PERFORMED (See reverse for description and rates)	Total Hours worked	Hours Credit	Board Member Signature

Yearly volunteer hour amount is \$250 minus hours worked. TOTAL _____ (credit)

Balance owed \$ _____ + 8 % tax = \$ _____ Check # _____

I referred _____ to qualify for the Volunteer Hours Incentive.



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VOLUNTEER HOUR JOBS AND RATES

MAINTENANCE

	<u>RATE</u>
Raking Leaves	\$30.00
Painting	\$30.00
Small Repair (tighten furniture, umbrella repair, replace light bulbs, etc.)	\$30.00
Grounds Work (mowing, raking, digging, moving furniture or equipment, etc.)	\$30.00
Electrical	\$40.00
Carpentry	\$40.00
Plumbing	\$40.00
Pool Repair & Masonry	\$40.00
Travel / Errands	\$15.00
Coordinate Work Party	\$35.00
Committee Member	\$30.00
Committee Chairperson	\$40.00

SWIM / TENNIS ACTIVITIES

	<u>RATE</u>
Chairpersons	Fulfilled
Committee Member (Organize events, Rallies, trophies)	\$25.00
Swim Meet Help (timers, ribbon writers, runners sorters, heat ribbons, water for workers, 50/50, concession, bagel stand, and merch sale)	\$10.00
Officials, Ref, and Starter	\$20.00
Set up / Clean-up (1 hr before or after meets or socials)	\$12.50

SOCIAL

	<u>RATE</u>
Chairperson	Fulfilled
Committee Member	\$30.00
Organize an event (fundraiser, In-season BBQ, off-season dinner party, etc.)	\$30.00
Organize activity (1-2 hour activity, adult and children games, music, crafts, etc.)	\$25.00
Set up/ Clean-up/ Cook/Serve at event	\$20.00
Publicity	\$20.00
Clerical	\$20.00
Errands	\$15.00

Volunteer hour rate for use of major equipment, year-round services, advertising or marketing, and anything not specifically listed here must be approved in writing by the board of directors in advance. Directors and officers of the board can authorize special projects at specific rates.

We appreciate active participation in maintaining our park and encourage members to bring their vision to help keep our park safe, beautiful and vibrant.